

Dear Parents or Guardians,

Thursday, September 1, 2016

Junior High is the right time to address a pressing issue with many students: late homework. There is no way to convey to you the time lost by the teaching staff, tracking and grading late schoolwork. In addition to that, we are in the transition years. Once in high school, students will not be allowed extra days to make up work, or if they are given extra time, it will include a stiff penalty. We need to be certain that our students are prepared for this reality.

Every year this becomes a problem for a few students from time to time. Therefore, we need to establish and maintain a universal homework policy for the junior high.

**Homework is due on its due date.** That's the rule. Homework that is turned in one day late will receive 50 percent credit. After that, no credit will be given. Once a student has three missing assignments in a given class, no more late work will be accepted for that grading period. The exception for emergencies and illness will stand as it is, one day given for each day absent.

This policy begins immediately. As always, please feel free to contact us with any questions or concerns. We are here to serve Christ by serving you and our students.

The CCA Junior High Staff,

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----- Please sign and return lower portion -----

I have read the homework policy and understand the consequences for late work.

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Student name/signature

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Parent name/signature